

**EMBASSY OF INDIA**

**BERNE**

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**NOTICE**

It is hereby again notified that, with effect from **01 July 2025**, Embassy of India in Berne (Switzerland) has **outsourced all the consular services** including Visa, Passport, Emergency Certificate, OCI, and all other services to **M/s VFS Global Ltd.**

2. A public announcement, in this regard, has already been published on the website of the Embassy/Mission. Nevertheless, it has been observed that certain applicants continue to send their applications to this Mission and remit payments of fee directly into Mission's bank account. Such actions do **not only contravene the contractual arrangement** between the Mission and M/s VFS Global Ltd., but also create problem in accounting/reconciliation of deposited fee which causes delay in processing of the service.

**3. In view of the above, all concerned are hereby directed to adhere to the following procedures :**

(i) All requisite payments of fees, including VFS service charges (**CHF 18 per service**) and applicable consular fee for the applied service shall exclusively be made to M/s VFS Global Ltd.

**[Note : Henceforth, the fee paid directly to Mission's account may be refunded to the applicant within three months, after deduction of bank charges and will not be adjusted as fee for the applied service.]**

(ii) The Applicant, if wishes to send his/her application by post, may send the same to M/s VFS Global Ltd at the address : Weststrasse 2, 3005 Bern.

**[Note : Any application, received to this Mission through post, will be returned to the sender at the given address without any responsibility on the part of the Mission. The applicant then will be required to resend the application to M/s VFS Global Ltd., which may cause delay in service.]**

(iii) For all queries relating to service, documentation requirements, fee & payment procedures, or other relevant matters, applicants must **directly approach** M/s VFS Global Ltd. at following coordinates :

**M/s VFS Global Ltd.**

**Weststrasse 2, 3005 Bern**

**Email: [info.inch@vfshelpline.com](mailto:info.inch@vfshelpline.com)**

**Telephone No. : +41 - 31 381 58 04**

**<https://visa.vfsglobal.com/che/en/ind/contact-us>**

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