

**EMBASSY OF INDIA
BERNE**

VACANCY

The Embassy of India in Berne invites applications for the post of **Interpreter**.

(A) Essential Qualification:- (a) Should be a Graduate in any discipline (b) Should not be more than 40 years of age, (c) should have a good knowledge of German and English language (d) Good working knowledge of computer (e) Interpretation and translation skills from one language to another among aforesaid languages (Diploma Preferred)

(B) Desirable Qualification:- (a) Should have at least 2 to 3 years of experience in interpretation/translation (b) Knowledge of French (c) Good Communication Skills.

(C) Pay Scale: CHF 5000-150-7250-215-9400-280-12200
[plus CHF 300 per month medical allowance + 7.47% of pay as Social Security per month + one month basic pay as bonus annually]

(D) Selection process:- After Scrutiny of the applications, shortlisted applicants will be invited for the test/Interview by the Embassy.

Application will be accepted only from those candidates who are in possession of a valid Swiss Work Permit & Residence Permit.

Applications from interested persons with their CV (in English), copies of educational qualifications (with their English translation), work experience, visa status, contact address, e-mail & telephone No. etc should reach latest by 28.06.2024 to the Head of Chancery, Embassy of India, Kirchenfeldstrasse 28, CH 3005 Berne.

For any queries, please contact 031-3501130.

email: - admn.berne@mea.gov.in