

**EMBASSY OF INDIA
BERNE**

VACANCY

The Embassy of India in Berne invites applications for the post of **Interpreter**.

(A) Essential Qualification:- (a) Should be a Graduate in any discipline (b) Should not be more than 40 years of age, (c) should have a good knowledge of German and English (d) Good working knowledge of computer (e) Interpretation and translation skills from one language to another among aforesaid languages (Diploma Preferred)

(B) Desirable Qualification:- (a) Should have at least 2 to 3 years of experience in interpretation/translation (b) Knowledge of French (c) Good Communication Skills.

(C) Pay Scale: CHF 5000-150-7250-215-9400-280-12200
[plus CHF 300 per month medical allowance + 7.47% of pay as Social Security per month + one month basic pay as bonus annually]

(D) Selection process:- After Scrutiny of the applications, shortlisted applicants will be invited for the test/Interview by the Embassy.

Application will be accepted only from those candidates who are in possession of a valid Swiss Work Permit & Residence Permit.

Applications from interested persons with their CV (in English), copies of educational qualifications (with their English translation), work experience, visa status, contact address, e-mail & telephone No. etc should reach latest by 19.01.2024 to the Head of Chancery, Embassy of India, Kirchenfeldstrasse 28, CH 3005 Berne.

For any queries, please contact 031-3501130.

email: - adm.n.berne@mea.gov.in